

Village of South Elgin
Community Development Department

10 N. Water Street
847-741-3894
847-741-3959 FAX

Monday – Friday
8:30 a.m. – 5:00 p.m.
www.southelgin.com

RESIDENTIAL APPLICATION

PROPERTY INFORMATION

Address: _____ **South Elgin, IL 60177**

PROPERTY OWNER INFORMATION

Name: _____

Address: _____

Email: _____

Phone: (____) _____ - _____ Fax: (____) _____ - _____ Cell: (____) _____ - _____

CONTRACTOR INFORMATION (If applicable)

Contractor Type: _____

Business Name: _____ Contact Person: _____

Address: _____

Email: _____

Phone: (____) _____ - _____ Fax: (____) _____ - _____ Cell: (____) _____ - _____

OTHER CONTACT INFORMATION (If applicable)

Contact Type: _____

Business Name: _____ Contact Person: _____

Name: _____ Contact Person: _____

Email: _____

Phone: (____) _____ - _____ Fax: (____) _____ - _____ Cell: (____) _____ - _____

ADDITIONAL INFORMATION

Estimated Value of Work: _____ Applicant (check): Property Owner Contractor Tenant
 Other: _____

I have read & understand the attached fact sheet. Initial: _____ Date: _____

In consideration of this application and attached forms being made a part thereof and the issuance of permit, I will conform to the regulations set forth in the Village of South Elgin Codes and Ordinances. I also agree that all work performed under said permit will be in accordance with the approved plans, specifications and plat diagram which may accompany this application, except for such changes as may be necessary and authorized or required by the Village of South Elgin. No work shall be conducted until a permit is issued and obtained. I will submit this work to the required inspections, before work is covered up, and prohibit the occupancy of any space until a Certificate of Occupancy or Letter of Completion has been obtained from the Community Development Department. The applicant has furnished the information contained herein.

Applicant Signature: _____ Date: _____

Applicant Name & Title (please print): _____

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For Office Use Only

Submittal Checklist: Application Complete Submittal Checklist Submittal Worksheet

Permit #: _____ **Date Received:** _____ **Received By:** _____ **PIN:** _____

RESIDENTIAL WORKSHEET

DESCRIPTION

New Construction Alteration Addition Other: _____

Square Feet of Proposed Structure: _____

Kane County Road Impact Receipt # _____

Kane County Division of Transportation
41W011 Burlington Rd St Charles, IL 60175
Phone (630)845-3799 Fax (630)587-2474

FRWRD Permit, as needed Receipt # _____

Fox River Water Reclamation District
1957 N. La Fox (Rte. 31) South Elgin, IL 60177
Phone (847)-742-2068 Fax (847)-742-0193

Description of Work: _____

SUBMITTAL CHECKLIST

- Complete Application & Worksheet
- Provide 2 copies of the Plat of Survey
- Provide 3 Sets of Plans Stamped by Illinois Licensed Architect
- Provide 2 Accurate Site Plans with all detail requirements
- Provide 2 Copies of Manufacturers Specifications for building components providing them (e.g. furnace, trusses, etc.)
- Provide the Illinois State **Plumber's License**, if plumbing work is not being done by the owner-occupant of the home.
- Provide the **Plumber Contractor's Registration**, if plumbing work is not being done by the owner-occupant of the home.
- Provide a plumbing pipe **isometric** drawing plan that includes identification of all piping, sizing, apparatus locations and spacing, and all connection points.
- Complete the attached **Residential Permit Plumbing Submittal Sheet**

ADDITIONAL CONTRACTOR INFORMATION (If applicable)

Name: _____ Contact Person: _____

Address: _____

Email: _____

Phone: (_____) _____ - _____ Fax: (_____) _____ - _____ Cell: (_____) _____ - _____

Village of South Elgin
Residential Permit Fact Sheet



MINIMUM REQUIREMENTS:

All residential structures are subject to all current Zoning regulations as adopted and amended. Further information can be obtained from the Village of South Elgin web site at www.southelgin.com. Building regulations are as follows:

- **2018 INTERNATIONAL MECHANICAL CODE**
- **CURRENT ILLINOIS ENERGY CONSERVATION CODE**
- **2018 INTERNATIONAL FUEL GAS CODE**
- **2018 INTERNATIONAL RESIDENTIAL ELECTRICAL CODE**
- **2017 NFPA 70 NATIONAL ELECTRICAL CODE**
- **CURRENT ILLINOIS PLUMBING CODE**
- **2018 INTERNATIONAL RESIDENTIAL CODE**

Ground Snow Load	Wind Design				Seismic Design Category	Subject to Damage From			Winter Design Temp	Ice Barrier Underlayment Required	Flood Hazards	Air Freezing Index	Mean Annual Temp
	Speed (mph)	Topographic effects	Special wind region	Wind-borne debris zone		Weathering	Frost Line Depth	Termite					
25 lb	115	NO	NO	NO	A	Severe	42"	Moderate Heavy	Minus 4	Yes	Yes *	2000	50

Covenants are regulated by your Homeowners Association; covenants are not enforced by the Village.

PERMIT FEES:

1. Each application for a building permit for new construction shall be required payment of building permit fees equal to the sum of the following.
 - a. The base fee shall be computed based on \$1.00 per square foot of gross floor area (outside dimensions) of all floors.
 - b. Garages and unfinished basements are computed based on \$.50 per square foot of gross floor area (outside dimensions) including crawl space.
2. In addition to the base building permit fee above set forth, the building permit fee shall include the aggregate of the following:
 - a. Sanitary sewer and water system connection fee for single family residential units is \$4,800 per connection.
 - b. Sanitary sewer and water system connection fee for multifamily residential units is \$1,400 per population equivalent.
 - c. Plan review fee. A preliminary and/or plan review fee by the village staff shall be charged at 25% of permit fees.
 - d. Village impact fees to cover costs associated with police and fire protection, park development, and administration also apply. Fees vary based on location, contact the Community Development Department with any questions.
 - e. Consultant fees. The applicant shall reimburse the village for all fees and expenses charged the village by consultants retained by the village to review plans, building systems and to perform testing where deemed necessary by the village.
 - f. Water meter fees shall be charged pursuant to the following:

Inspection \$ 50

Disc Meters:

Size	Charge
1 inch	\$585
1½ inch	\$1,092

- g. A building permit for a deck built with a new house is \$120.
 - h. A penalty of 100% of permit fee shall be charged if work is started without a permit.
 - i. A fee of \$30 shall be charged for all permit extensions. Please note permit must be extended prior to expiration date or additional fees will apply.
3. \$75 fee, if a reinspection becomes necessary.
4. **ADDITIONAL PERMITS / FEES REQUIRED**

313.1: Townhouse automatic fire sprinkler systems. Delete: An automatic residential fire sprinkler system shall be installed in *townhouses*. Insert: "A limited area fire sprinkler head is required in the vicinity of the furnace, laundry equipment, stove, and attached garage in *townhouses*."

313.2: One- and two-family dwellings automatic fire sprinkler systems. Delete: An automatic residential fire sprinkler system shall be installed in one- and two-family *dwellings*. Insert: "A limited area fire sprinkler head is required in the vicinity of the furnace, laundry equipment, stove, and attached garage in one- and two-family *dwellings*."

Kane County Road Impact Fee (630) 845-3799

FRWRD Sanitary Permit (847) 742-2068

Public Right of Way Permit, available through the Community Development Department is required for any work within the Right of Way

The Community Development Department does not require submittal of social security numbers. Black out social security numbers on any documents prior to submittal.

Village of South Elgin
Residential Permit Plumbing Submittal Sheet

RESIDENTIAL PLUMBING INFORMATION SUBMITTAL SHEET

Note: Applicable codes are: current Illinois Plumbing Code and 2018 International Residential Code.

This form must be completed to expedite the plumbing plan code compliance review for your new room, addition or residential remodeling.

Please enter the number of fixtures for each category.

	PROPOSED FIXTURES	EXISTING FIXTURES (in entire building)
Water Closet (Toilets)	_____	_____
Lavatories (Sinks)	_____	_____
Dishwasher	_____	_____
Kitchen Sink(s)	_____	_____
Laundry Tub	_____	_____
Washing Machine	_____	_____
Tub/Shower Combo Unit	_____	_____
Shower-Only	_____	_____
Tub-Only	_____	_____
Bar Sink	_____	_____
Water Heater	_____	_____

Existing Water Service Pipe Size (From B-Box to Meter Inside House): _____

Existing Water Meter Pipe Size (Meter Only): _____

For all proposed new work, please attach a line diagram (isometrics) indicating waste, vent and water piping type and sizing for the new fixtures.

Comments: _____

Project Type: _____

Location of Project in Building: _____

Applicant: _____ Date: _____

Address: _____

Phone: _____

Plumbing Contractor: _____